



EUROPEAN TOUCH CHAMPIONSHIPS

NOTTINGHAM ★ ENGLAND

Brief 1 v2.0

Foreword

This is the initial Brief for the European Federation of Touch 2018 European Touch Championships to be delivered in Nottingham during 18th – 21st July 2018.

The information is provided to Members to allow planning and preparation for the tournament.



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1 Welcome

1.1 BEN POWELL | TOUCH EUROPE | PRESIDENT



Following a rigorous and close ran bidding process, I am delighted, on behalf the European Federation of Touch, to welcome you to England for the 8th edition of the European Touch Championships.

The Local Organising Committee, being headed up by England's CEO, Gregg Cropper, have made some big strides already in terms of infrastructure, live streaming plans, accommodation booking and volunteer recruitment.

I'd like to thank outgoing Events Director, Federico Black, for his contributions to the EFT and welcome Kevin Hill into the role who will now further build on the solid foundations laid.

I've been impressed with the number of EOI's received and look forward to being part of the biggest Euro's to date.



1.2 GREGG CROPPER | ENGLAND TOUCH | CHIEF EXECUTIVE OFFICE



On behalf of England Touch, I look forward to welcoming Europe's best Touch players, to what will be an excellent event in Nottingham. England last hosted this prestigious event in 2010 and have grown exponentially and learnt a lot of lessons about hosting major tournaments since.

We will look to ensure that the event will translate into a lasting sporting legacy, not just for England, but for all the participating nations. We will strive to leave a positive heritage and an irrefutable mark on Touch history by staging the most memorable European Championships, ever.

We believe in the whole experience and everything that makes it unique, from packing your boots, to being back home basking in the enjoyment. We'll be continually striving to improve the experience of participating; creating unforgettable moments and ensuring our customers enjoy every instant, hence telling others about our great sport.

This event will all be part of our bigger picture of reaching our vision, which is: "To influence the development of Touch, to become England's leading recreational activity". We will use this event as a springboard to drive participation in schools, inspiring the next generation to choose our sport.

OUR AIMS:

- To deliver a fantastic tournament for all selected participants and volunteers across Europe
- To provide EFT with a well-managed, prepared and delivered tournament
- To grow the junior participant base across younger age groups in England
- To inspire junior players, referees and volunteers to commit to a lifetime of Touch participation

I look forward to meeting those of you that I haven't already, as well as welcoming those of you I already know. I hope that the Championships will be a great success and that you will all enjoy yourselves.



2 Executive Summary

- 2.1. The 2018 European Touch Championships (ETC2018) will be conducted in Nottingham, during the period 18th - 23rd July 2018.
- 2.2. Federation Member countries are invited to participate in the tournament with the objective to identify the 2018 Champion European Nation.
- 2.3. Although results from both events will lead to the identification of a single Champion European Nation, the tournament will be delivered in two separate divisions as two events, each of which will have their own overall Champion:
 - 2.3.1. *Touch European Cup – Open Division; and*
 - 2.3.2. *Touch European Cup – Senior Division.*
- 2.4. The tournament is open to financial Federation Members and team entries will only be accepted from financial Federation Members.
- 2.5. This Preliminary Brief is designed to provide initial details about the tournament specifically to allow Member countries to begin appropriate planning. This is the first of several Event Briefs and Memo's that will be published prior to the tournament.

3 Outline Tournament Timetable

3.1. The Organising Committee have developed a preliminary outline timetable for delivery of the tournament asset out below.

Date	Time *	Event	Venue	Comments
Tuesday 17 th July	All day	Teams arrive and registration	University Halls	Registration Hub Opens at 12:00**
	18:00	Captains dinner	TBC	
	18:00	Team Manager's meeting	Location within the University	Compulsory
	20:00	Opening Ceremony	Wollaton Hall	www.wollatonhall.org.uk
Wednesday 18 th July	09:00	Pool games commence	University of Nottingham (Highfield Sports Ground) University Boulevard NG7 2PS	
Thursday 19 th July	09:00	Pool games continue		Click here for Map Link
Friday 20 th July	09:00	Pool games continue Final Rounds		Click here for Uni Link
Saturday 21 st July	09:00	Seeding Games Finals		
	Evening	Closing Function	TBC	

* All times will be confirmed in May

** Anticipated times, to assist with planning

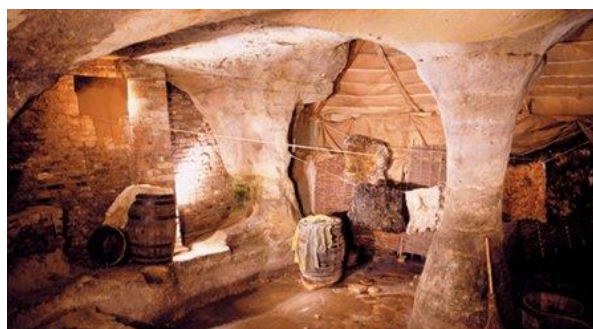
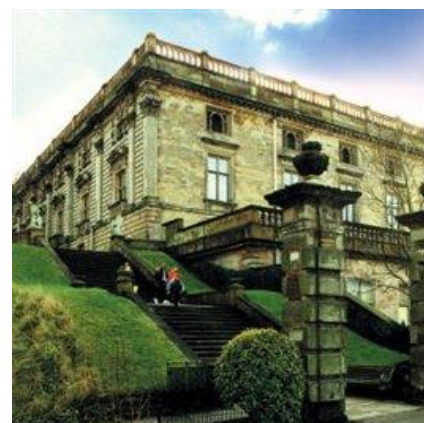
4 The Location | Nottingham

- 4.1. Based in the heart of the country, Nottingham occupies a fantastic central location with excellent transport links via road, rail and air. The M1 and M42 motorways are both situated within a 25 minute drive of the city centre as is East Midlands Airport. Nottingham railway station is serviced by East Midlands Trains who provide a direct route into London St Pancras in just over an hour and a half as well as offering key regional services linking towns and cities in the East Midlands, plus central and northern England.
- 4.2. Once you have arrived, Nottingham will provide you with a limitless choice of social and leisure activities. A compact city centre means your delegates will never have far to walk between venues and will find their way around with ease. Nottingham is also one of just a handful of cities that have been accredited with a Purple Flag award for the variety, safety and cleanliness of it's after dark offering. At the heart of the city is Old Market Square, dominated by the Council House and its formidable stone lions. It is the second largest public square in Europe after Trafalgar Square and a focal point for visitors and locals alike.
- 4.3. Nottingham offers a vibrant night scene with an eclectic mix of entertainment options including continental style piazza venues with al fresco dining, lively nightclubs and laugh-a-minute comedy clubs plus an abundance of real ale pubs such as the oldest pub in England 'Ye Olde Trip to Jerusalem,' the ghostly 'Ye Old Salutation' dating back to 1240, and the Bell Inn that was the favoured watering hole of Lord Byron himself!
- 4.4. You won't be short of places to eat in Nottingham with over 300 restaurants in the city centre alone offering a mouth-watering mix of international cuisines to suit all tastes and budgets. Nottingham is not only known for its fantastic nightlife, it is consistently ranked as a top UK destination for shopping, perfect for a spot of retail therapy. The city is home to international fashion designer Paul Smith, along with several other major labels all nestled alongside the well-known high-street stores and unique fashion outlets on offer.
- 4.5. The city has a long history of producing and developing sporting icons who have performed in some of the local iconic venues including Trent Bridge Cricket Ground, the City Ground home to Nottingham Forest FC, Holme Pierpont Water Sports Centre and the National Ice Centre, home to Olympic Champions Torvill and Dean.

PLACES OF INTEREST

4.6. Nottingham Castle

Historic site at the heart of the Robin Hood legend and starting point for the English Civil War. Situated on a high rock, Nottingham Castle commands spectacular views over the city and once rivalled the great castles of Windsor and the Tower of London.



4.7. City of Caves

Discover a hidden world beneath your feet underneath the streets of Nottingham. Explore original sandstone caves on actor-led tours, or wander through at your own pace with a fantastic audio tour.

4.8. Wollaton Hall

Spectacular Elizabethan Mansion and Deer Park set in the beautiful suburbs of Nottingham. Now a prominent Grade One listed building, the stunning Hall houses the city's Natural History Museum along with reconstructed room settings. The hall was used as the setting for Wayne Manor in the 2012 Batman film, Dark Knight Rises.



4.9. Nottingham Contemporary Art Gallery

Nottingham Contemporary, designed by the award-winning architects Caruso St John, is one of the largest contemporary art centres in the UK. The venue has four galleries lit by 132 skylights, a performance and film Space, a Learning room, The Study, The Shop and Café / Bar. The gallery runs a range of special events and children's workshops.

4.10. Adrenalin Jungle and Go Ape

Outdoor adventure specialists Adrenalin Jungle and Go Ape both have homes in the stunning setting of Sherwood Forest. Adrenalin Jungle is Nottingham's largest outdoor activity centre for big kids and includes adrenalin pumping Quads, Paintball, Mud Buggies, 4x4, Assault Course, team building and much more. Go Ape is a fun filled experience of canopy exploring, trail blazing and obstacles for all to enjoy. For example, take a trip on tree top crossings over trails and finish with an awesome zip wire.



5 The Playing Venue

- 5.1. The playing venue for the 2018 European Touch Championships will be the University of Nottingham's Highfields pitches. This playing area is conveniently located next to the University's main campus and is approximately 2 miles from the centre of Nottingham
- 5.2. The playing venue will consist of 9 high quality pitches. Changing rooms and shower facilities are provided in the sports pavilions
- 5.3. The state of the art Vaughan Parry Williams pavilion will hold tournament control along with a hub for both shelter and viewing from the dual access balconies overlooking fields one and two.



- 5.4. A spectator village will be set up for friends and families, along with players, can sit and relax between games.



6 Accommodation

- 6.1. Accommodation will be provided in Halls of Residence on the University's main campus, a short walk away from the playing area.
- 6.2. This will comprise single rooms and will be a mixture of private shared bathrooms, en-suite bathrooms and shared bathrooms across several halls of residence on the University Park Campus.
- 6.3. Accommodation is available either as Bed and Breakfast or fully catered options.
- 6.3.1. *Bed in a single study bedroom with en-suite or shared bathroom facilities in a hall of residence*
- 6.3.2. *Three item hot breakfast*
- 6.3.3. *Coffee and tea supplies in bedrooms*
- 6.3.4. *Toiletry pack and towels*
- 6.4. All guests will also have use of the swimming pool available within the [David Ross Sports Village](#) on the university campus. (Certain time limitations may apply).
- 6.5. Coin operated Laundry facilities are available within the halls of residence.
- 6.6. All the halls of residence have common rooms, social areas and hall bars which will be open during the tournament.
- 6.7. The following costs will apply to those wishing to stay in the University Halls.

Player Totals	Non Playing Totals	Description
£371	£252	5 Nights, Bed, Breakfast & Evening Meal
£311	£192	5 Nights, Bed, Breakfast
£320	£202	4 Nights, Bed, Breakfast & Evening Meal
£272	£154	4 Nights, Bed, Breakfast
£270	£151	3 Nights, Bed, Breakfast & Evening Meal
£234	£115	3 Nights, Bed, Breakfast

- 6.8. Information on how to secure rooms and book meal packages will be sent in brief two.

7 Food and Catering

- 7.1. It is anticipated that most teams will take half board options with bed, breakfast and evening meals in the halls of residence.
- 7.2. Meals will consist of a three item hot breakfast and a two course hot dinner served in halls of residence (final menu details will be released in due course)
- 7.3. If teams require full board, lunch can either be provided as a packed lunch, or as a two course meal served in the halls of residence between 11.00am and 3.00pm to accommodate fixtures.

8 Transport & Travel

INTRODUCTION

- 8.1. All participants will be expected to make their own travel arrangements to, from and around Nottingham.
- 8.2. Accommodation packages will exclude transfers.

ARRIVING BY AIR

Nottingham has a local airport which serves a range of national and international locations through budget operators. There are also several major international airports surrounding Nottingham and are detailed below.

- 8.3. Airport (eastmidlandsairport.com) is located approximately 13 miles (21km) from the University Halls and playing fields, and is linked directly by bus trentbarton.co.uk/services/skylinknottingham , which will take around 35 minutes. The postcode for East Midlands Airport is DE74 2SA.
- 8.4. Airport (birminghamairport.co.uk) is located approximately 50 miles (77km) from the University Halls and playing fields. The postcode for Birmingham Airport is B26 3QJ.
- 8.5. Airport (manchesterairport.co.uk) is located approximately 90 miles (140km) from the University Halls and playing fields. The postcode for Manchester Airport is M90 1QX.
- 8.6. Airport (stanstedairport.com) is located approximately 120 miles (190km) from the University Halls and playing fields. The postcode for London Stansted Airport is CM24 1QW.
- 8.7. Airport (heathrow.com) is located approximately 130 miles (200km) from the University Halls and playing fields. The postcode for Heathrow Airport is TW6 1EW.

ARRIVING BY TRAIN / PUBLIC TRANSPORT

- 8.8. Nottingham is well served by rail links with direct services for London St Pancras International, Leeds, Birmingham, Cardiff, Liverpool
nationalrail.co.uk/stations_destinations/not.aspx
thetrainline.com/stations/nottingham
- 8.9. The University is linked to the town by several bus routes and a tram line runs next to the playing fields.
robinhoodnetwork.co.uk

ARRIVING BY ROAD

- 8.10. Located centrally, Nottingham is very close to the M1 motorway that links directly with London and makes it an easy location for coach travel should arrival require this.
- 8.11. There is Park and Ride available on the outskirts of the town with Toton Lane NG9 7JA providing direct links to the fields - <http://www.thetram.net/park-and-ride.aspx>

9 Opening and Closing Ceremony

- 9.1. The opening ceremony for ETC2018 will take place in the evening of Tuesday 17th July, before the tournament games begin on Wednesday 18th July. The ceremony will be held at [Wollaton Hall](#).
- 9.2. All ETC2018 players, coaches, managers and officials are requested to participate in the official Opening Ceremony.
- 9.3. The Closing Function will be planned in the coming weeks where there will be exclusive use for those accredited to take part in the tournament. No food will be provided as part of the closing function with no allowance made in the participant fee. Alternative food arrangements will be available on an individual basis. Participants will be expected to purchase their own drinks which will be available.



10 Tournament Commission

- 10.1. A Tournament Commission will be convened to provide support for the EFT Tournament Director and Host Nation Local Organising Committee to make decisions on behalf of EFT and FIT concerning the event.
- 10.2. The Commission provides a path of escalation from the Host for challenges that they feel are beyond their scope to resolve, or for which a conflict of interest exists.
- 10.3. The Commission is empowered to make decisions on behalf of FIT and EFT, and such decisions will be binding on Participants and Teams.
- 10.4. The Tournament Commission for ETC2018 will be confirmed in Briefing Note 2 (for reference the previous commission consisted of one EFT executive, two NTA officials, one referee and one tournament official).
- 10.5. The Tournament Commission for ETC2018 will be listed in Brief 2.

11 Referee Recruitment Process

- 11.1. Further information will be made available to NTAs regarding referee recruitment (Brief Two), however all NTAs will be required to nominate a referee for each team entered in the tournament.

12 Proposed Playing Divisions

12.1. As at the time of this Brief, the Federation intends to offer the following playing divisions in Open and Senior European Championships.

12.2. Provisional playing divisions will be confirmed following the Expressions of Interest (EOI) process. These will be announced in Briefing Note 2, in February 2018.

12.3. Final playing divisions will be confirmed following closure of formal team nominations scheduled. It is reiterated team entries will only be accepted from financial Federation Members.

12.4. Late entry fees will apply and late team entries may not be accepted

12.4.1. Open Divisions

- Men's Open – MO
- Mixed Open – XO
- Women's Open – WO

12.4.2. Senior Divisions

- Men's Over 30 – M30
- Mixed Senior – XS
- Women's Over 27 – W27 (This is now confirmed following discussions with FIT)

12.4.3. Masters Divisions

- Men's Over 35 – M35
 - Will play as invitation teams only (based on current EOI), likely within the M30 category and play (capped) test matches against the other M35 teams entered. This would be England Vs France Vs Scotland, as it currently stands.
- Men's Over 40 – M40
- Men's Over 45 – M45
- Women's Over 35 – W35
 - Will play as invitation teams only, likely within the W27 category and play (capped) test matches against the other W35 teams entered. This would be England Vs Scotland, as it currently stands.

13 Team and Squad Requirements

13.1. Member Country NTAs should consider the following two requirements:

13.1.1. Each team in the Open Category must have a nominated non-playing Coach and a nominated Team Manager. This requirement does not apply to teams in the Senior or Masters categories for ETC2018.

13.1.2. Members with more than two teams competing in ETC2018 must also have a nominated Tour Manager. They must have no subsidiary roles with coaching or managing a specific team.

14 Finance

- 14.1. It is the responsibility of NTAs and/or individual participants to arrange their own personal travel and personal insurances. The Local Organising Committee (LOC) will arrange public liability and damage insurance for the event

EARLY BIRD PAYMENTS

- 14.2. The following fees will apply to all teams those wishing to participate at ETC2018 and have paid prior to the dates displayed:

Description	Fee	Payable to	Currency	Payment #	Fee %	Due date
Host Nation Team fee (Inc team referee levy and live streaming levy)	£1,421	Host Nation (England Touch)	£ GBP	First	50%	31/1/18
				Second	50%	30/3/18
EFT Team fee	(£475) €541	Touch Europe	€ Euros	Third	100%	30/5/18
Payable per Team	£1,896	Total fee payable, excluding accommodation				

STANDARD PAYMENTS

- 14.3. The following fees will apply to all teams those wishing to participate at ETC2018 and have paid prior to the dates displayed:

Description	Fee	Payable to	Currency	Payment #	Fee %	Due date
Host Nation Team fee (Inc team referee levy and live streaming levy)	£1,563	Host Nation (England Touch)	£ GBP	First	50%	25/2/18
				Second	50%	18/4/18
EFT Team fee	(£523) €596	Touch Europe	€ Euros	Third	100%	4/6/18
Payable per Team	£2,086	Total fee payable, excluding accommodation				

- 14.4. This works out at around £30 per day per person to participate, if the early bird rate is taken up. £33 using the stand payment.
- 14.5. No fees are taken for any non-playing staff i.e. coach, manager, support staff, or physiotherapists/other medical staff.
- 14.6. The Team fees are to be paid by Member countries for each team entered.
- 14.7. It is strongly recommended that Federation Members intending participation at ETC2018 establish a financial plan as soon as possible once the EOI process ends, to ensure payment timelines can be met. This may involve submissions for financial support and/or regular deposit payments from representative players.
- 14.8. Failure to meet payment timelines may jeopardise participation.

15 Playing Uniforms

- 15.1. The FIT Operational Policy – Player and Referee Uniforms will apply for ETC2018. Members are advised to familiarise themselves with that policy. <https://docs.internationaltouch.org/>
- 15.2. All players in each national team are to participate in registered Member country uniform design and colours as previously advised to the Federation. Any Member country that has not advised FIT of national uniform colours must do so prior to final acceptance of team entries by 25/2/2018.

16 Eligibility & Exemptions

- 16.1. The Federation Operational Policy No 3 – Player Eligibility will apply for ETC2018. <https://docs.internationaltouch.org/>
- 16.2. Members are advised to familiarise themselves with that policy. Special attention is drawn to nationality and residency requirements, together with the process and cut-off date for potential eligibility exemption requests as detailed in that policy.
- 16.3. Exceptions to the Eligibility Policy may be allowed in accordance with policy guidelines and procedures.
- 16.4. Members must submit a player request for any individual who seeks clearance to represent a second Member country, not less than four (4) months prior to the commencement of the event - For ETC2018 this is 25/3/2018.
- 16.5. Members must submit a player exemption request not less than four (4) months prior to the commencement of the event - For ETC2018 this is 25/3/2018.
- 16.6. To assist in your team selection process, we welcome you to submit exemption requests before these deadlines. Requests are targeted for processing within two weeks of receipt.
- 16.7. For the Senior divisions, players must reach the respective division age by 31 December 2017.
- 16.8. Exemption and Second Member Country requests should be submitted to events@toucheurope.org

17 Contact and further Information

- 17.1. All enquiries relating to team entry, event delivery and logistics should be directed to the EFT Tournament Director, Kevin Hill: events@toucheurope.org
- 17.2. All enquires relating to local issues and advice for Nottingham should be directed to the Local Organising Committee (LOC) Gregg Cropper: gregg@englandtouch.org.uk
- 17.3. For referee related questions or concerns, please contact the European Referee Commission referees@toucheurope.org
- 17.4. A [Facebook page](#) has been launched and will be used for all subsequent European Championships
- 17.5. Further information will be supplied in subsequent Briefs and Memos.

18 Entry Process

Further information will be sent shortly on how to enter, along with the participation agreement for each NTA.

19 Summary of ETC2018 EOI

	MO	WO	XO	W27	M30	XS	W35	M35	M40	M45	100%	75%
England	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	10	0
France	100%	100%	100%	100%	100%	100%	No	100%	100%	100%	9	0
Ireland	75%	No	100%	100%	No	100%	No	No	No	100%	4	1
Germany	100%	100%	No	No	75%	75%	No	75%	No	No	2	3
Wales	100%	100%	100%	No	100%	75%	No	No	100%	75%	5	2
Switzerland	75%	75%	No	No	No	No	No	No	75%	No	0	3
Spain	75%	No	75%	100%	No	No	No	No	No	75%	1	3
Portugal	No	No	75%	No	No	75%	No	No	100%	100%	2	2
Jersey	No	No	100%	No	No	100%	No	No	100%	75%	3	1
Belgium	100%	75%	No	No	No	No	No	No	No	No	1	1
Scotland	100%	100%	100%	100%	75%	75%	75%	75%	75%	75%	4	6
Italy	75%	75%	75%	No	No	No	No	No	75%	No	0	4
Czech Republic	No	No	75%	No	No	100%	No	No	No	No	1	1
Chile	No	No	75%	No	No	No	No	No	75%	No	0	2
Netherlands	100%	75%	100%	No	No	No	No	No	No	No	2	1
Sweden	No	No	75%	No	75%	No	No	No	No	No	0	2
Guernsey	100%	100%	75%	No	No	No	No	No	No	No	2	1
											46	33
100%	8	6	7	5	3	5	1	2	5	4		
75%	4	4	7	0	3	4	1	2	4	4		

Appendices:

- 1 Planning Timeline and Key Stages
- 2 Logo Guidelines
- 3 Bank Details
- 4 Graphics and Artwork – Free to use for nations promotional material and kit designs ([LINK](#))

